



ASCOT
PROPERTIES

UPDATE REGARDING COVID-19 PRECAUTIONS

At Ascot Property Management, we are striving to keep you, our valued tenants, informed of any new measures we are taking to prevent the spread of the COVID-19 virus. As of March 18, 2020, we are asking you to:

1. Refrain, if possible, from face-to-face contact with our managers and staff. Please consider calling, texting or emailing the appropriate party instead. The staff of the head office will be working remotely, so will not be available for in-person communications. Please refer to our website at www.ascotproperties.ca for contact information for our managers, or contact the office staff by calling 780-488-7181 or emailing rentals@ascotproperties.ca.
2. Please respect the social distancing recommendation of 6 feet separation from you and any other people if you must speak to a member of our team in person. And do not take it as an insult if our staff declines your offer to shake your hand. This is an unfortunate consequence of the current times, which we hope will disappear with the virus.
3. In order to address the concern of spreading the COVID-19 virus we will only be attending to emergency maintenance requests. Please continue to fill out the repair request form as you've done in the past, but these repairs will be performed as soon as it is deemed safe to do so.
4. Follow the federal and provincial instructions to self-isolate for 14 days if you are returning from a trip outside of Canada. If you are experiencing flu-like symptoms such as fever, cough or difficulty breathing, please refer to our earlier notice which has instructions on what symptoms to watch for and who to contact.
5. Please note the fitness center is closed until further notice.

At this time, we do not have any confirmed cases of COVID-19 in our buildings, and we hope this continues over the next few weeks. We can all do our part to help slow the spread of this virus by following the recommendations from our government health authorities. Please check Alberta.ca/COVID-19 or AlbertaHealthServices.ca for more information.

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